



MARY E. D'ANDREA
Clerk of Court

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
for the
MIDDLE DISTRICT OF PENNSYLVANIA
William J. Nealon Federal Bldg. & U.S. Courthouse
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January 11, 2001

Mr. Brian Douglas
DP-1285
P.O. Box 200
Camp Hill, PA 17001-0200

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Re: Douglas v. Horn, et al., Civil No. 1:CV-00-0982
(Judge Rambo)

Dear Mr. Douglas:

I am writing in response to your recent letter to the Clerk of Court regarding the case referenced above. Court personnel may not render legal advice to a litigant, nor may they issue any legal relief that is not requested in a motion appropriately filed with the Clerk of Court and served on counsel for any opposing parties.

Please submit any future requests for relief in the form of a formal motion, not in informal correspondence either to the Clerk of Court or to the Judge presiding in your case.

Sincerely,

M. C. Schimelfenig

M. C. Schimelfenig, Esquire
Pro Se Law Clerk

MCS:laf